

# Application for Extension of Time Completion Date - 6 Months

Building Regulations 2018 - Regulation 59

**To**  
SP Building Surveyors  
Suite 3, Level 1  
333 Police Road  
MULGRAVE VIC 3170

## Property Details

Address: \_\_\_\_\_

## From

Applicant Name: \_\_\_\_\_

In respect to the Building Permit we are requesting an extension of 6 months on our building permit which is due to expire.

## List building work to be completed:

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Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## NOTE:

**We draw your attention to the Planning Permit that may have been issued for this project. Please ensure that the Planning Permit is valid and in force for the duration of building works and all conditions of the Planning Permit are strictly adhered to. The Building Permit cannot be extended beyond the Planning Permit expiry.**

# Payment Form

**Property Address:** \_\_\_\_\_

Extension of time fee (6 months): \$880.00 inc GST  
 Please complete the credit card authorisation form or request an invoice.

Credit Card Authorisation	
I, the undersigned, authorise SP Building Surveyors to charge my credit card for payment of the amount stated below.	
<b>Amount to be charged \$</b> ..... plus 1.5% surcharge	
Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>
Expiry Date: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	
Card Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
CCV Number: <input type="text"/> <input type="text"/> <input type="text"/>	<small>Card verification numbers can be found on the back of your credit card in the signature field</small>
_____	_____
Cardholder Name	Cardholder Signature
*A payment processing fee applies, reflecting bank fees charged to SP Building Surveyors for card payments. This is currently 1.5% for Visa and Mastercard, plus applicable GST.	