

# Application for Building Permit Extension Completion Date - 12 Months

Building Regulations 2018 - Regulation 59

**To:**  
SP Building Surveyors  
9 Amberley Crescent  
DANDENONG SOUTH VIC 3175

**Property Address:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Request:** In respect to the Building Permit that is due to expire, we are requesting a 12 month extension to the completion date.

**Fee:** Building Permit Extension (12 months): \$1,760.00 incl GST

## List building work to be completed:

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Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Planning Permits

We draw your attention to the Planning Permit that may have been issued for this project. Please ensure that the Planning Permit is valid and in force for the duration of building works and all conditions of the Planning Permit are strictly adhered to.

The Building Permit cannot be extended beyond the Planning Permit expiry.

Any Planning Permit extension letters need to be provided prior to the Building Permit expiry.

No exemptions can be made once the Building Permit has expired.

# Credit Card Authorisation

Property Address: \_\_\_\_\_

Please complete the credit card authorisation form or request an invoice for other payment options.

Building Permit Extension (12 months): \$1,760.00 incl GST

Credit Card Authorisation	
I, the undersigned, authorise SP Building Surveyors to charge my credit card for payment of the amount stated below.	
<b>Amount to be charged \$</b> ..... plus 1.5% surcharge	
Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>
Expiry Date: <input type="checkbox"/> <input type="checkbox"/> / <input type="checkbox"/> <input type="checkbox"/>	
Card Number: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
CCV Number: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<small>Card verification numbers can be found on the back of your credit card in the signature field</small>
_____	_____
Cardholder Name	Cardholder Signature
*A payment processing fee applies, reflecting bank fees charged to SP Building Surveyors for card payments. This is currently 1.5% for Visa and Mastercard, plus applicable GST.	