

**ADJOINING / NEARBY OWNERS COMMENTS
REGARDING VARIATION TO SITING REGULATIONS**

To: (owner details of affected allotment)

Address: (insert address of affected allotment)

Address of Proposed Building Work

No		Lot No		Street/Road	
Suburb					Post Code

Nature of Proposed Building Work

.....

Building Regulation Varying:

The abovementioned building proposal is to be referred to Council for Consent and Report relative to the variation or dispensation from the relevant siting, overlooking or overshadowing provision of Part 5 of the Building Regulations.

**A full copy of the referral including: - A set of plans (identical to those for Council submission)
 - A copy of the design brief*

*is attached for your information **and should, in addition to the completion of this comments form, be endorsed by signing to acknowledge the submitted documents;***

This request for comment has been referred to you by the owner or agent of the owner of the proposed building work and should be completed and returned to the address shown hereunder:-

Please return comments to

Name			
Address			
Fax		Email	

For further information please contact: Telephone.....

Please note that if these comments are not returned to the applicant within 14 days of your receipt of the abovementioned application Council may make a determination without them.

****PLEASE CIRCLE ONE OF THE BELOW OPTIONS****

I hereby advise that I/we ***object / *have no objection** to the proposal as set out in the attached referral application to Council. Please note that if I/we don't indicate object/have no objection, Council will consider my/our response as having no objection to the proposal.

Name		Signed	
Name		Signed	
Date		Telephone	

