

**APPLICATION FOR EXTENSION OF TIME
COMPLETE BY DATE
6 MONTHS**

**TO: SP Building Surveyors
Suite 3, Level 1
333 Police Road
MULGRAVE VIC 3170**

From (Owner/Agent)

Address

Phone

Property Details

No Street/Road

Suburb

In respect to the Building Permit we are requesting an extension of 6 months on our building permit which is due to expire. Listed below are the building works which are required to be completed.

List building work that is to be completed

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Signature Owner/Agent **Date**.....

NOTE:

We draw your attention to the Planning Permit that may have been issued for this project. Please ensure that the planning permit is valid and in force for the duration of building works and all conditions of the planning permit are strictly adhered to.

PAYMENT FORM

Property Address:

Credit Card Authorisation	
<p>I, the undersigned, authorise SP Building Surveyors to charge my credit card for payment of the amount stated below.</p> <p>Amount to be charged: \$880.00 plus 1.5% surcharge</p>	
<p>Mastercard <input type="checkbox"/> Visa <input type="checkbox"/></p>	<p>Expiry Date: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/></p>
<p>Card Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>	
<p>CCV Number: <input type="text"/> <input type="text"/> <input type="text"/></p>	<p><small>Card verification numbers can be found on the back of your credit card in the signature field and generally consist of three additional digits to your credit card number.</small></p>
<p>_____</p> <p>Cardholder Name</p>	<p>_____</p> <p>Cardholder Signature</p>
<p><small>*A payment processing fee applies, reflecting bank fees charged to SP Building Surveyors for card payments. This is currently 1.5% for Visa and Mastercard, plus applicable GST.</small></p>	